Mississippi Delta Community College

Payroll for Instruction

Department: Semester/Month/Year: Please group by employee. All courses should be listed with Regular or Overload indicated. Please do not list more than one course per line. eLearning courses should not be listed as they are submitted separately by the eLearning office. Please use separate sheets for monthly and hourly.																					
											ID Number	Employee	Full-time or Part-time	Course Prefix & Number	Regular or Overload	Class Site	Number of Students Enrolled	# of Hours	Rate of Pay	Total Paid	For Business Office Use Only
								Total:													
Director/Supervisor:							Date:	I i otal.	I												
Vice President of Instruction:							Date:														
President:							Date:														